

SOUTHWEST MULTI-CRAFT

HEALTH & WELFARE TRUST FUND

SOUTHWEST SERVICE ADMINISTRATORS, INC.
2300 BUENA VISTA SE, SUITE 127
ALBUQUERQUE, NM 87106

PHONE: 505-265-8422
TOLL FREE: 800-432-6636
FAX: 505-266-9358
www.ssatpa.com

TIPS TO ENSURE COMPLETE APPLICATION SUBMISSION

The 2022 Safety Incentive application will NOT automatically be mailed to you. The application is available at your Local Union Office, your Employer, the Fund Office, and online on the Fund's webpage located at <https://www.ssatpa.com/member-services/group-page/NMC> or www.ssatpa.com. You may also contact SSA and request a copy by mail or assistance to electronically submit or upload your form.

To ensure there is no delay in the processing of your application, please ensure that proof of all Core Classes is submitted with your application. Below are the Core Class requirements and tips for submission:

- **Application** – Ensure your application is completely filled out, paying special attention to fields marked with **. Be sure to include your email address and indicate whether you are a Journeyman or Apprentice. **YOU** are required to sign and date the application.

- **Required Core Classes** - To be eligible for an award, you must provide proof of completion of the following Required Core Classes.

- Eight hours of skills upgrade is required annually, except for apprentices.

And

Any ONE of the following classes.

- An Occupational Safety and Health Administration (OSHA) 10-hour or 30-hour Safety class once every three years plus a Globally Harmonized Systems ("GHS")

Or

- A Mine Safety and Health Administration (MSHA) approved 24-hour initial training class plus a GHS class of a minimum of three hours.

Or

- An Occupational Safety and Health Administration (OSHA) 10-hour or 30-hour Safety class once every three years plus a Hazardous Waste Worker (HAZWOPER).

- **Deadline** – The application must reach the Fund Office no later than October 15th or, if that date falls on a weekend, on the next business day. Please contact the Fund Office to verify that your application and all necessary proof of classes taken was timely received by dialing (505) 265-8422, (800) 432-6636 or via secure message at www.ssatpa.com.

*****It is your responsibility to complete and submit the application by the deadline. If you submit your application to a Local Union, Training Program or you will not receive an incentive bonus.**

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Frequently Asked Questions

How do I know if I'm eligible for the Safety Incentive Bonus?

Check with the Administrative Office to verify that the Labor Agreement under which you work states that your Health and Welfare benefits include the Safety Incentive Program.

Do I have to work a certain number of hours to qualify for the Safety Incentive Bonus?

Yes, Hour Bank Employees must perform work covered by the Labor Agreement for at least 360 hours **between September 1, 2021 and August 31, 2022**. Qualified Stationary Employees must perform work covered by the Labor Agreement with contributions to the Fund at **least three (3) months between September 1, 2021 and August 31, 2022**.

How do I apply for a Safety Incentive Bonus?

Obtain and complete the Safety Incentive Application (2022) English or Safety Incentive Application (2022) Spanish Application and return the application to the Fund Office no later than October 15. All applications must be signed and include copies of proof of the classes taken, such as training cards, certificates, and/or transcripts. You may also register at www.ssatpa.com to securely upload or electronically submit the Application.

If I've taken classes, but have not yet received the cards as proof, what must I supply?

You must contact the Local Union, JATC, or class instructor for proof of classes taken and submit this proof with your application.

If I take more classes, will I be rewarded with a larger Safety Incentive Bonus?

Yes, if you provide proof of completion of an additional class from a Qualified Program, you will receive 2 points for every 4 hours of class up to a maximum of 24 points for the plan year.

When do I need to take classes?

OSHA classes must be taken within the last three Plan years (September 1, 2019 and August 31, 2022). **** OSHA cards expire three (3) years to the day that is on your card****

All other classes must be completed within the last Plan Year of September 1, 2021 through August 31, 2022.

Can I take Safety classes anywhere or online?

Not generally. Only classes offered by certain entities and taught by:

US DOL OSHA certified instructors or US DOL MHSA certified instructors or the Red Cross or another certifying entity recognized by the Board of Trustees.

When will the Bonus checks be distributed?

The Bonus checks are generally distributed in early December.

What if my application is denied?

You may appeal the denial or calculation of your Safety Incentive Bonus by sending a written request for review to the Board of Trustees at the Fund Office at 2300 Buena Vista SE, Suite 127, Albuquerque, NM 87106.

Your appeal must be submitted within 60 days of receiving a denial or a bonus check. Your appeal must state clearly and precisely what you want the Board to review, what action you want the Board to take and why you think the Board should so act.